

Bay Haven Charter Academy, Inc.
Board of Directors Meeting
Thursday, November 7, 2019
North Bay Haven Charter
Academy Media Center
4:00 pm

Attending: Dr. Jeremy Hatcher, Mr. David Haight, Mrs. Scotti Haney, Mrs. Tiffany Ennis, Mr. Waylon Thompson, Mr. Robert Fleming, Mrs. Sandy Porter, Mrs. Joyce Wilson, Mr. Jon McFatter

Others attending: Mr. Larry Bolinger, Mr. Mike Burke

- I. **Call to Order** – 4:03 p.m.
- II. **Pledge of Allegiance** – Dr. Jeremy Hatcher
- III. **Prayer** – Mr. David Haight
- IV. **Approval of Agenda** – Mr. McFatter made a motion to approve the agenda as presented. Mr. Haight seconded the motion. All in favor, no further discussion, motion carries.
- V. **Approval of Minutes** – 10/13/19 – Mr. McFatter made a motion to approve the minutes of 10/13/19 as presented. Mrs. Porter seconded the motion. All in favor, no further discussion, motion carries.
- VI. **Student Recognitions**
 - A. Bay Haven – CEO Students of the Month
 - B. North Bay Haven – CEO Students of the Month, CTE students
- VII. **Information Items**
 - A. Update on Maritime Academy (CEO) – Mr. Boyce contacted Mr. Bolinger a few weeks ago and stated they were going to open a charter school in 2021 for at-risk children. Mr. McLaughlin and Mrs. Adams have been in discussion with Mr. Bolinger regarding options. Mr. Bolinger stated he just wanted to give the information and let the board know that there will be updates with plans and contingencies. Mrs. Porter commented that she feels they have benefitted from NBH and Mr. Haight agreed. Mr. Bolinger stated that NBH has exclusivity for this school year and maybe next also. Mr. Haight requested that the board receive a regular report, each month if possible.
 - B. Facilities update (Mr. Fleming) – The facilities board workshop was held on Monday, November 4th. Mr. Fleming gave a summary of the discussion at the workshop. It was stated that if the board allocated all of the \$1 million in capital outlay to the NBH campus, since it is allocated to all five schools in the budget, a budget amendment would have to be completed. There were questions posed regarding the dugouts, plans for the fields and access to underground services. Mrs. Wilson inquired if phase 2 of the contract had been reviewed for completion of all work. Mr. Forehand from Panhandle Engineering stated GAC has installed everything in the contract. Mr. McFatter raised the concern that the board should not be rushed. Mrs. Ennis expressed concerns about the continuity of projects and preserving the investment.

The question was posed as to when GAC completed Phase 2. Mr. Forehand stated that according to the documents he was given to review it was finished in May.

Mrs. Adams reiterated that Board action would be required to allocate that money, taken from 0701 and 0711 and allocate it to 0731 and 0741. She explained the \$1 million in the budget was originally put in for the Haven building, but that amount is all Haven has for all capital outlay projects, such as any portable buildings, buses, etc. The original design and allocation was for a Haven building. She encouraged board members to read the S&P letter and cautioned if we take on more debt our bond rating will go down which will cause Haven to pay higher interest rates for any money borrowed. The CFO stated that she felt comfortable carving out a portion of capital outlay for the project of \$750K. She explained she has no problem allocating for this project, but Haven must have full counts for FTE revenue.

Mr. Fleming stated the initial thought was to recommend spending a reduced amount to sufficiently stop the hemorrhaging of the erosion issues on the property. However, he was hesitant to move for action if there is uncertainty regarding the allocation out of capital outlay. Mr. Thompson requested another workshop before next board meeting for this information.

- C. GAC Report – The GAC represented reported they have advertised for canopies, painting, and the gym floor three times and the only bid received was for a gym floor. He stated GAC would be putting together a GMP to review with Mr. Elmore and Mr. Bolinger. He stated they smaller subcontractors that they can get to do the work and have met FEMA requirements. Therefore the work can proceed.
- D. Organization chart discussion – Mrs. Haney explained that it would be beneficial to have the compliance officer report directly to the board in general. Dr. Hatcher stated it would be put on the December agenda and encouraged the board to put some thought into this proposal. Mrs. Adams stated that in most companies, this is the case. Dr. Hatcher directed that it be an action item at the next meeting.
- E. Baseball Boosters – Mr. Terry Tatum spoke regarding the frustration of parents, particularly with athletic facilities. He spoke of the need for the board to take action regarding the athletic fields. Mr. Thompson expressed appreciation for Mr. Lanford and the work he has completed. It was stated that operating funds paid for the backstop. Mr. Lanford was asked about the cost of sod and the estimate was \$61,000 for 90,000 square feet installed.

VIII. Action Items

- A. Approval of Gulf Power Easement along Hwy 389 (CEO) – Mr. Haight made a motion to approve the Gulf Power Easement as presented. Mrs. Porter seconded the motion. All in favor, no further discussion, motion carries.
- B. Approval of 2019-2020 Employee Raises (CFO) – The CFO recommended approval to add an additional \$225K raise pool above what was in the budget. She expressed thanks for Ancillary services and their great work which allowed this request to happen. She expressed thanks for the finance department who have been researching this since August to see if it could be made possible. The CFO and staff were commended by the board for a very clear summary of how they got to this. The question was asked how our raises compared to BDS. The CFO stated even if the board did not pass the additional \$225K, the raises would still be an average of 3.93%. The District is an average of 3%.

With the additional \$225K, analysis shows some receiving up to 6%. Mr. Thompson made a motion to approve the recommendation of the CFO and add \$225K to the raise pool for eligible employees for the 2019-2020 school year. Mr. Haight seconded the motion. All in favor, no further discussion, motion carries.

- C. Approval of Articulation Agreement with Florida State University (CEO) – Mr. Haight made a motion to approve the articulation agreement with FSU and authorize the chairman to sign the document. There was an inquiry as to whether there were any changes from the previous document. There were none. Mrs. Haney seconded the motion. All in favor, no further discussion, motion carries.
- D. Approval for Florida Consortium of Charter Public Schools Teacher Evaluation (CEO) – Mrs. Haney made a motion to approve the FCCPS Teacher Evaluation system and to authorize the chairman to sign the documents. Mr. Haight seconded the motion. All in favor, no further discussion, motion carries.
- E. Approval of Chairman’s letter to CEO – Mr. Bolinger spoke briefly. There was brief discussion reiterating the utmost importance of policies and procedures. Mr. Haight made a motion to approve the letter and have it placed in Mr. Bolinger’s file. Mr. Fleming seconded the motion. All in favor, no further discussion, motion carries.

IX. Announcements

- A. Agenda meeting for the next board meeting will be Thursday, December 5th at 3:30 p.m. Please get any items for discussion to Dr. Hatcher or Ms. Maddox by that time.
- B. The next Board meeting will be held Thursday, December 12th at 4:00 p.m. in the North Bay Haven media center.
- C. The Haven Christmas party will be held on Saturday, December 14th
- D. BH and NBH will be having remembrance of Veteran’s Day. Sea Cadets and Dr. Hatcher will be speaking at BH. NBH Elem and MS will be in their gym.

X. Public Comments - None

- XI. Board Comments** – Mr. Haight commented on the HR evaluation he completed. Mrs. Haney inquired about the detailed athletic report she had requested to be in the board packet during the October meeting. It was stated that one was not received. Mrs. Haney requested that it be provided for the December packet with all of the details she had requested previously.

XII. Adjournment – 6:23 p.m.