

Bay Haven Charter Academy, Inc.
Board of Directors Meeting Minutes
Friday, April 2, 2020
Virtual GoToMeeting
4:00 pm

Attending: Dr. Jeremy Hatcher, Mr. David Haight, Mrs. Scotti Haney, Mrs. Tiffany Ennis, Mr. Waylon Thompson, Mr. Robert Fleming, Mrs. Sandy Porter, Mrs. Joyce Wilson, Mr. Jon McFatter

Others attending: Mr. Larry Bolinger, Mr. Mike Burke

- I. Call to Order** – 4:00 p.m.
- II. Pledge of Allegiance** – Dr. Jeremy Hatcher
- III. Prayer** – Mr. Robert Fleming
- IV. Approval of Agenda** – Mrs. Ennis made a motion to approve the agenda as presented. Mrs. Porter seconded the motion. All in favor, no further discussion, motion carries.
- V. Approval of Minutes** – 02/13/20, 03/05/20, 03/20/20. Mr. Haight made a motion to approve the minutes of 2/13/20, 3/5/20 and 3/20/20 as presented. Mr. Fleming seconded the motion. All in favor, no further discussion, motion carries.
- VI. Request by Attorney for Attorney-Client (Executive) Session for Pending Litigation** – Mr. Burke made the request for Executive Session for the purposes of discussing pending litigation.
- VII. Action Items**
 - A. Approval for Payroll Correction Policy – previously advertised
 - B. Approval for Merit Pay and Salary Adjustment Policy – previously advertised
 - C. Approval for Awarding Years of Experience for Retirees Policy – previously advertised
 - D. Approval for Whistleblower Policy – previously advertised
 - E. Approval for Social Media Policy revision – previously advertised

Mr. Haight made a single motion to approve the five policies listed above as advertised. Mr. Fleming seconded the motion. All in favor, no further discussion, motion carries.

 - F. Approval for Expansion of Hagerty contract to include COVID-19 (Adams) – Mrs. Adams explained the need for the expansion and that since the pandemic is a declared emergency, FEMA funds are available. This expansion of the contract includes a fee NTE \$50K, but consulting fees are reimbursable under FEMA. Mr. Haight made a motion to approve the expansion as presented. Mrs. Haney seconded the motion. All in favor, no further discussion, motion carries.
 - G. Approval of revised BHCA Inc Out of Field Report for Spring – Mrs. Haney made a motion to approve the revised Out of Field Report as presented. Mr. Fleming seconded the motion. All in favor, no further discussion, motion carries.
- VIII. Information Items**
 - A. Updates on Haven Response to COVID-19 – Mr. Bolinger stated approximately 150 Chromebooks had been checked out to students Haven-wide. All students have been contacted. Administrators made personal phone calls to staff and faculty. Beginning next week, administrators will call every family.

- B. \$100 internet stipend for those employees who have had to migrate to an online environment (Bolinger) – Mr. Bolinger explained that Bay District Schools decided to do this. Haven Leadership would like to wait and see and like to have Board input. Mrs. Ennis inquired if the other charter schools were going this. Mr. Bolinger stated that one is; however, the others are not. This discussion is on hold for now.
- C. Discussion regarding payment of baseball fence invoice – In August, Bay Fence Company put up the fence for the baseball field at the request of the previous coach at the time who ensured money was available for payment, but there was no administrative approval for this purchase. The Foundation gave the baseball boosters the funds that they had given to the Foundation for infrastructure which was applied to expenses that the baseball boosters owed; however, there is still a balance outstanding of approximately \$25K of which we are aware. And this invoice for the fence is still outstanding and needs to be paid. The Board needs to decide what direction to take concerning this. The contract was with the baseball boosters; however, they do not have the funds to pay it. So, the question becomes does the Board wish to make a loan to the baseball boosters with a payment schedule so that the vendor can be paid as the boosters took this debt on themselves? Mr. Bolinger stated he and Mrs. Adams would get in touch with Coach Jacobs and the baseball coach and will email information to the Board no later than Monday. The suggestion by Board members is to see what the baseball boosters actually owe to vendors and what they can cover. Bring this information to the Board and a decision will be made. Several Board members expressed their displeasure with this as the Board has done so much to get the field ready as well as learning that other things have been purchased since without paying outstanding bills. Mr. Bolinger stated that Mrs. Adams had put procedures in place so that this will not recur. Mr. Thompson stated since there seems to be a history of boosters purchasing without approval perhaps annually every new person within the boosters should be trained on proper procedures and documentation should be signed stating that if purchases are made without approval, the person making the purchase is responsible for that purchase. He requested Mr. Burke to draft something. Mrs. Adams stated that the coaches should also have something similar drafted for them to sign.

IX. Announcements

- A. A date needs to be set for the Nomination Committee meeting (April 20 – 24). The dates decided is Tuesday, April 21st at 4:00 p.m. and will be held virtually.
- B. All members up for re-election next month must declare their intention to run today. (Fleming, Haney, Porter, Wilson) All except for Mrs. Haney will run for re-election.
- C. The next agenda meeting will be Thursday, April 30th at 3:30 p.m. Please get any items for discussion to Dr. Hatcher or Ms. Maddox by that time.
- D. The next Board meeting will be held Thursday, May 7th at 4:00 p.m. At this point, we do not know if it will be held virtually, but anticipate that it will be.

X. Public Comments

XI. Board Comments

XII. Attorney-Client (Executive) Session – 5:10 p.m.

XIII. Attorney-Client (Executive) Session and Reopening of Open Meeting- 5:57 p.m. Mr. Fleming made a motion to approve the settlement from the insurance carrier. Mrs. Haney seconded the motion. Each member was polled. All were in favor, no further discussion, motion carries.

XIV. Adjournment – 6:02 p.m.