

Bay Haven Charter Academy, Inc.
Board of Directors Meeting Minutes
Thursday, May 20, 2020
Virtual GoToMeeting
12:00 noon

Attending: Mr. Jon McFatter, Mr. David Haight, Mr. Waylon Thompson, Mr. Robert Fleming, Mrs. Joyce Wilson, Mrs. Tiffany Ennis, Mrs. Jennifer McCabe, Dr. Jeremy Hatcher

Absent: Mrs. Sandy Porter

Others attending: Mr. Larry Bolinger, Mr. Mike Burke

- I. Call to Order** – 12:03 p.m.
- II. Pledge of Allegiance** – Mr. Jon McFatter
- III. Prayer** – Mr. Jon McFatter
- IV. Approval of Agenda** – Mr. Haight made a motion to approve the agenda as presented. Dr. Hatcher seconded the motion. All in favor, no further discussion, motion carries.
- V. Action Items**
 - A.** Approval for Sod Replacement for NBH Football Field (Adams & Elmore) – Mrs. Adams explained that at the last board meeting, she and Mr. Elmore were tasked to seek quotes that were consistent for each of the football fields and consistent for the elements of the quotes. An RFP was created and was sent out to all of the vendors who sent quotes previously and others who were interested. The RFP was also advertised in the NewsHerald. Two responses were received, one from Lawnsapes and one from Rotolo. A question was posed if there was any indication given by the firms regarding their experience in preparing these types of fields, specifically football, soccer, lacrosse, etc. The question was answered that one firm did not specifically list any football fields and the other gave a list of fields and athletic complexes. A board member expressed concern over the quality of the sod being provided by the Lawnsapes company, which was listed as coming from McCall's Sod Farm. She expressed that her personal experiences had been that the sod from Woerner's, which was listed as the supplier for the Rotolo contract, was of much higher quality, which she described as thick and without weeds. She also expressed that for continuity, it would make sense to have Rotolo do the sod installation since they had been chosen to do the maintenance of the athletic fields over the next year. One member asked if a request could be made to the contractors to use a specific sod company. Mr. Elmore stated it would be highly irregular and referred the answer to the Board attorney. The attorney stated that he was concerned about directing a contractor to use a specific sub-contractor. He stated the jobs could be split by campus since the RFP asked for a total for each campus as well as a total overall. A board member remarked that in total, for both fields, there was only a \$5,000 difference overall and Mrs. Adams confirmed. Another board member stated there is an advantage to using one company for both schools for consistency in work and in product. It was asked if Lawnsapes was the firm doing a lot of the work

over at the Bay Haven campus for a number of years. Mr. Bolinger answered in the affirmative and stated there had been some inconsistencies in service over the years.

- B. Approval for Sod Replacement for BH Football Field (Adams & Elmore) – After discussion, Mrs. Wilson made a motion to approve Rotolo for both item V(a) and V(b) based on continuity, the sod quality and the fact that Rotolo will be maintaining the fields as of July 1st. Mr. Haight seconded the motion for both items. All in favor with exception of Mrs. Ennis who voted no, no further discussion, motion carries.
- C. Approval for 2 growth positions for BH middle – Mr. Bolinger explained the need for the growth positions at BH Middle because the goal of enrollment for middle school is 470.
- D. Approval for 2 growth positions for NBH high – The Maritime Academy will be moving to the NBH campus and this necessitates the increase in positions. Mr. Haight made a motion to approve both items V(c) and V(d). Dr. Hatcher seconded the motion. All in favor, no further discussion, motion carries.

VI. Announcements

- A. The next agenda meeting will be Thursday, May 28th at 3:30 p.m. Please get any items for discussion to Mr. McFatter or Ms. Maddox by that time.
- B. The next Board meeting will be held Thursday, June 4th at 4:00 p.m. This meeting will be held virtually.

VII. Public Comments

VIII. Board Comments

IX. Adjournment – 12:44 p.m.