

**Bay Haven Charter Academy, Inc.**  
**Board of Directors Meeting Minutes**  
**Thursday, June 4, 2020**  
**Virtual GoToMeeting**  
**4:00 p.m.**

**Attending: Mr. Jon McFatter, Mr. David Haight, Mrs. Tiffany Ennis, Mr. Waylon Thompson, Mrs. Jennifer McCabe, Mr. Robert Fleming, Mrs. Sandy Porter, Mrs. Joyce Wilson, Dr. Jeremy Hatcher**

**Others attending: Mr. Larry Bolinger, Mr. Mike Burke**

- I. Call to Order** – 4:00 p.m.
- II. Pledge of Allegiance** – Mr. Jon McFatter
- III. Prayer** – Mr. Jon McFatter
- IV. Approval of Agenda** – Mr. Haight made a motion to approve the agenda as presented. Mrs. Porter seconded the motion. All in favor, no further discussion, motion carries.
- V. Approval of Minutes** – 5/07/20, 5/20/20, 5/27/20 – Mr. Haight made a motion to approve the minutes from 5/7/20 and 5/20/20. Mr. Fleming seconded the motion. All in favor, no further discussion, motion carries. Mr. Thompson made a motion to approve the minutes of 5/27/20. Dr. Hatcher seconded the motion. All in favor, no further discussion, motion carries.
- VI. President's Comments** – Mr. McFatter commended all faculty and staff of the Haven schools for the dedication and hard work through the challenges faced from Hurricane Michael and, most recently, COVID-19. He spoke of the strategic planning currently taking place as well.
- VII. Action Items**
  - A. Approval of Haven Credit Card Usage Policy – previously advertised – Mr. Haight made a motion to approve the credit card usage policy as advertised. Mr. Fleming seconded the motion. All in favor, no further discussion, motion carries.
  - B. Approval of Job Description for Instructional Specialist for Professional Development – Part Time (Austill/Bolinger) – Mr. Haight made a motion to approve the job description as presented. Mrs. Porter seconded the motion. All in favor, no further discussion, motion carries.
  - C. Approval of Change Order #13 (Adams/Elmore) – Mrs. Adams explained the elements of the change order. The GAC representative present answered a few questions posed by board members. Mr. Haight made a motion to approve Change order #13 as presented. Mrs. Ennis seconded the motion. All in favor, no further discussion, motion carries.
- VIII. Informational Items**
  - A. Haven plan for reopening of school (Bolinger) – Mr. Bolinger explained to the board that a number of committees consistent of different leadership members were currently working on a plan for facilities, lunches, roles and responsibilities of employees and continuous delivery of instruction should a resurgence of COVID-19 cause a disruption. Mrs. Wilson and Mr. Haight expressed the need to put whatever information possible out to parents. Mr. Bolinger responded that he would send something out to parents on Monday.

- B. Summer Athletic Practice Schedule (Bolinger) – Mr. Bolinger briefly spoke regarding summer athletics and guidance that Coach Jacobs has. A few questions from board members were answered.
- C. Marketing Discussion – Mrs. McCabe spoke about the website, the need for updating and her willingness to assist. Mr. Bolinger suggested a meeting to brainstorm some ideas. It was also mentioned that 2021 would be the 20<sup>th</sup> anniversary of Bay Haven and some comments were made regarding some positive events could planned in association with this.

**IX. Announcements**

- A. The next agenda meeting will be Thursday, June 25<sup>th</sup> at 3:30 p.m. Please get any items for discussion to Mr. McFatter or Ms. Maddox by that time.
- B. The next Board meeting will be held Thursday, July 9<sup>th</sup> at 4:00 p.m. at the NBH Media Center.

**X. Public Comments** - None

**XI. Board Comments** - None

**XII. Adjournment** – 4:49 p.m.