

**Bay Haven Charter Academy, Inc.**  
**Board of Directors Meeting Minutes**  
**Thursday, September 3, 2020**  
**Virtual GoToMeeting**  
**4:00 p.m.**

**Attending: Mr. Jon McFatter, Mrs. Tiffany Ennis, Ms. Jennifer McCabe, Mrs. Sandy Porter, Mrs. Joyce Wilson, Mr. Robert Fleming, Mr. Waylon Thompson, Dr. Jeremy Hatcher**

**Others attending: Mr. Larry Bolinger, Mr. Mike Burke**

- I. Call to Order** – 4:00 p.m.
- II. Pledge of Allegiance** – Mr. Jon McFatter
- III. Prayer** – Mr. Jon McFatter
- IV. Approval of Agenda** – Mr. McFatter stated he was informed that item VIII (B) needed to be reworded to state, “Approval to Move Forward with Due Diligence with Sunflower Bank.” Mr. Fleming made a motion to approve the agenda with the change in wording to item VIII (B). Mrs. Ennis seconded the motion. All in favor, no further discussion, motion carries.
- V. Approval of Minutes** – 08/06/2020 – Ms. McCabe made a motion to approve the minutes of 08/06/2020 as presented. Mr. Fleming seconded the motion. All in favor, no further discussion, motion carries.
- VI. President’s Comments** – None.
- VII. Sunflower Bank Presentation – Refinance**
- VIII. Action Items**
  - A. Approval of Sunflower Bank Refinance (Mrs. Adams) – After the presentation was given, several questions were posed. Mr. Thompson requested some additional information which will be provided as soon as possible. Dr. Hatcher made a motion to table item VIII (A) and (B) until the additional information is provided. Mrs. Porter seconded the motion. It is noted that a special meeting will most likely been called within the next two weeks to address these two items. All in favor, no further discussion, motion carries.
  - B. Approval of Borrower’s Resolution (Mrs. Adams/Mr. Burke) – tabled as noted above
  - C. Approval of BHCA, Inc. Teacher Salary Increase Implementation Plan (Mrs. Adams) – Mrs. Adams noted that this plan is the same as the district’s plan. Several questions were posed and answered. Mr. Thompson made a motion to approve the BHCA, Inc. Teacher Salary Increase Implementation Plan as presented. Mr. Fleming seconded the motion. All in favor, no further discussion, motion carries. After discussion and voting on the next item, Mr. Thompson asked Mr. Burke if he could ask a question about this item. He stated since he made this motion, should he have recused himself from the vote since he has a daughter who happens to be a teacher for Haven schools. Mr. Burke stated since this was a motion affecting the general group of all Haven teachers and not just his relative, it was not necessary to recuse himself.

- D. Approval of Sub Pay Increase (Mrs. Adams) – Mrs. Adams explained the justification for the increase in substitute teacher pay. During this pandemic, finding substitute teachers is even more difficult than usual and Bay District Schools has raised the rate of pay for their substitute teachers. Three different pay options were presented to the Board. Mr. Thompson asked which option Mrs. Adams recommended, to which she replied that her recommendation would be the middle option. Mr. Thompson made a motion to approve the substitute pay increase to \$12.50/hr for regular subs and \$13.50/hr for master subs as recommended by the CFO. Mrs. Porter seconded the motion. All in favor, no further discussion, motion carries.
- E. Approval of GAC Restoration Contract Amendment #5 (Mrs. Adams/Mr. Elmore) – Mrs. Adams and Mr. Elmore answered questions regarding this amendment. The contract amendment is in the amount of \$325,648.05. Mr. Fleming made a motion to approve the contract amendment as presented. Dr. Hatcher seconded the motion. All in favor, no further discussion, motion carries.
- F. Approval of revised Teacher Certification Policy (previously advertised) – Dr. Hatcher made a motion to approve the revised Teacher Certification Policy as advertised. Mrs. Wilson seconded the motion. All in favor, no further discussion, motion carries.
- G. Approval of SRO Contract with the City of Lynn Haven (Mr. Bolinger) – Mr. Thompson made a motion to approve the SRO Contract with the City of Lynn Haven as presented. Ms. McCabe seconded the motion. All in favor, no further discussion, motion carries.
- H. Approval of SRD Contract with the Bay County Sheriff's Department (Mr. Bolinger) – Mr. Thompson recused himself from discussion and vote on this item. Mrs. Ennis made a motion to approve the SRD Contract with the Bay County Sheriff's Department. Mrs. Porter seconded the motion. All in favor with exception of Mr. Thompson who had recused himself. No further discussion, motion carries.
- I. Approval of Contract to Construct Boat Lift at NBH (Mr. Bolinger) – Mr. Bolinger explained this project was funded by the easement lease with TECO Peoples gas. Mr. Thompson asked if bids had been solicited for the project. This was answered in the affirmative. Mr. Fleming made a motion to approve the contract for construction of the boat lift as presented. Dr. Hatcher seconded the motion. All in favor, no further discussion, motion carries.
- J. Approval of FCPCS Personnel Evaluation System for 2020-21 (Mr. Bolinger) – Mr. Thompson made a motion to approve the FCPCS Personnel Evaluation System for 2020-21 as presented. Mrs. Ennis seconded the motion. All in favor, no further discussion, motion carries.
- K. Approval of Haven Out-of-Field Report – Fall 20-21 (Ms. Maddox) – Mr. Fleming made a motion to approve the Haven Out-of-Field Report for the Fall of 20-21 as presented. Mrs. Wilson seconded the motion. All in favor, no further discussion, motion carries.

**IX. Informational Items**

- A. School updates – Mr. Bolinger gave a brief update on the school openings.

**X. Announcements**

- A. The next agenda meeting will be Thursday, September 24<sup>th</sup> at 3:30 p.m. Please get any items for discussion to Mr. McFatter or Ms. Maddox by that time.
- B. The next Board meeting will be held Thursday, October 1<sup>st</sup> at 4:00 p.m. at the NBH Media Center.

**XI. Public Comments** – None.

**XII. Board Comments** - Mr. McFatter stated that after consult with the attorney, there was no timeframe requiring replacement of the Board seat vacated by Mr. Haight. Mr. Haight's regular term would have been complete in May of 2021. He asked if there was any objection from the board to waiting until regular board elections in May to fill the vacated seat. There were no objections. Board members expressed their appreciation to teachers, administration, and staff for the smooth school openings.

**XIII. Adjournment** – 5:41 p.m.