

Bay Haven Charter Academy, Inc.
Board of Directors Meeting Agenda
Thursday, December 10, 2020
BH Cafeteria
4:30 p.m.

Attending: Mr. Jon McFatter, Mr. Waylon Thompson, Mrs. Joyce Wilson, Ms. Jennifer McCabe, Mr. Robert Fleming, Dr. Jeremy Hatcher, Mrs. Sandy Porter, Mrs. Tiffany Ennis

Others attending: Mr. Larry Bolinger, Mr. Mike Burke

- I. Call to Order** – 4:33 p.m.
- II. Pledge of Allegiance** – Mr. Jon McFatter
- III. Prayer** – Mr. Jon McFatter
- IV. Approval of Agenda** – Mr. McFatter requested the agenda be amended to change the title of Section VI from “President’s Comments” to “School Closure” and to move action item IX (C) to IX (A), shifting all other items down by one. Mr. Thompson made a motion to approve the agenda as amended. Mr. Fleming seconded the motion. All in favor, no further discussion, motion carries.
- V. Approval of Minutes** –11/05/2020, 11/30/2020 – Mr. Fleming made a motion to approve the minutes of 11/05/2020 and 11/30/2020 as presented. Mrs. Wilson seconded the motion. All in favor, no further discussion, motion carries.
- VI. School Closure** – (Bolinger) – Because of the large spike of COVID-19 cases at the North Bay Haven campus, we are recommending that the NBH campus Pre-K through 12 be closed from Monday, December 14th – Friday, December 18th. The Bay County Department of Health has issued Haven a letter in support of the closure of the NBH campus for this period. Mr. Bolinger spoke with Dr. Graham at the School Choice office of the FLDOE. There is a possibility of an FTE penalty; however, if Haven is told that this would be the case, then the NBH campus would add five days to the end of the school year so that there would be no penalty. Students would be doing online work through Innovative Distance Learning for this week and all sports activities are postponed. Mr. Thompson made a motion to approve the request to close the NBH campus Pre-K through 12 for the week of December 14-18th. Dr. Hatcher seconded the motion. All in favor, no further discussion, motion carries.
- VII. NEOLA Presentation**
- VIII. Architects Presentations**
- IX. Action Items**
 - A. Selection of Architect for NBH classroom/Haven admin building – DAG had the most votes. Mrs. Ennis made a motion to approve the negotiation with DAG as the architect for the new project first, and then if necessary, to go to the next firm. Ms. McCabe seconded the motion. All in favor, no further discussion, motion carries.
 - B. Discussion of Job Performance of the current Human Resources Coordinator – Mrs. Wilson made a motion to terminate Mrs. Austill as the HR Coordinator for BHCA, Inc.

Ms. McCabe seconded the motion stating she was seconding to open it up for discussion. There was no discussion. All in favor, no further discussion, motion carries.

- C. Restructuring of Human Resources Coordinator position – It was stated that there was a desire to restructure so that the position is no longer under the Board, but instead is supervised by the CEO. It has also been mentioned in discussion a desire to outsource some sections of the HR department to an outside firm. This topic is tabled until the January meeting.
 - D. Approval to sell one or more surplus buses – Dr. Hatcher made a motion to approve the sale of one or more surplus buses. Mrs. Porter seconded the motion. All in favor, no further discussion, motion carries.
 - E. Approval of Transportation Clerk job description – Mr. Thompson made a motion to approve the transportation clerk job description. Dr. Hatcher seconded the motion. All in favor, no further discussion, motion carries.
 - F. Approval for advertisement of revised Job Posting Policy and Procedures, revised Teacher Certification Policy, and revised Merit Pay and Salary Adjustment Policy – Mrs. Ennis made a motion to approve the revised polices for advertisement. Dr. Hatcher seconded the motion. All in favor, no further discussion, motion carries.
 - G. Approval for advertisement of Covid Leave Policy – This item was tabled until the January meeting
- X. Informational Items**
- A. School updates
- XI. Announcements**
- A. The next agenda meeting will be Thursday, January 7th at 3:30 p.m. Please get any items for discussion to Mr. McFatter or Ms. Maddox by that time.
 - B. The next Board meeting will be held Thursday, January 14th at 4:00 p.m. at the NBH Media Center.
- XII. Public Comments**
- XIII. Board Comments**
- XIV. Adjournment – 8:03 p.m.**