

Bay Haven Charter Academy, Inc.
Board of Directors Meeting Minutes
Thursday, May 7, 2020
Virtual GoToMeeting
4:00 pm

Attending: Dr. Jeremy Hatcher, Mr. David Haight, Mrs. Scotti Haney, Mrs. Tiffany Ennis, Mr. Waylon Thompson, Mr. Robert Fleming, Mrs. Sandy Porter, Mrs. Joyce Wilson, Mr. Jon McFatter

Others attending: Mr. Larry Bolinger, Mr. Mike Burke

- I. Call to Order** – 4:02 p.m.
- II. Pledge of Allegiance** – Dr. Jeremy Hatcher
- III. Prayer** – Mr. Jon McFatter
- IV. Approval of Agenda** - Mr. Haight made a motion to approve the agenda. Mr. McFatter seconded the motion. All in favor, no further discussion, motion carries.
- V. Approval of Minutes** – 04/02/2020 – Mr. Haight made a motion to approve the minutes as presented. Mrs. Ennis seconded the motion. All in favor, no further discussion, motion carries.
- VI. Action Items**
 - A. Approval for Advertisement – Credit Card Policy (Adams) – Mr. Thompson made a motion to advertisement the credit card policy as drafted. Mr. Fleming seconded the motion. All in favor, no further discussion, motion carries.
 - B. Approval for Sod Replacement for NBH Football Field (Adams & Elmore) – Mr. Thompson asked some questions regarding the consistency of the quotes and whether an RFP was created for this. Mrs. Adams explained she was not involved in the process; however, Mr. McLaughlin, Mr. Gant and Coach Siegal were. Coach Siegal was present at the meeting and answered some of the questions posed. Because the request for quotes was not deemed to be uniform and Mr. Morris and Mr. Elmore were not involved in the process, the board chose to table this item and the related item C until Mrs. Adams can put together an RFP so that a uniform comparison of quotes can be made. Because of the timeframe for this work to be completed, a special board meeting will be called for the purpose of choosing a contractor. Mr. Haight made a motion to table the item. Mr. Thompson seconded the motion. All in favor, no further discussion, motion carries.
 - C. Approval for Sod Replacement for BH Football Field (Adams & Elmore) - tabled
 - D. Approval for Painting Contract with Bayside Painting Contracting for NBH (Adams & Elmore) – Mr. Fleming made a motion to approve the contract with Bayside Painting Contracting. Mrs. Ennis seconded the motion. All in favor, no further discussion, motion carries.
 - E. Approval for Award of RFP for Lawn Services and Maintenance (Adams & Elmore) – An RFP was done for Lawn Services and Maintenance, Athletic Fields Maintenance and Athletic Field Markings. A committee compared and rated the bids submitted. The recommendation from the committee is to award the contract to Rotolo to start as of

July 1st with the ability to begin sooner if GAC hands over the ball fields prior to July 1st. A few questions were asked by the board and answered. Mr. Haight made a motion to approve the committee recommendation and award the contract to Rotolo. Mrs. Haney seconded the motion. All in favor with exception of Mrs. Ennis who voted no, no further discussion, motion carries.

- F. Approval for Change Order #12 for Security Fencing for NBH Fields (Adams & Elmore) – Mr. McFatter recused himself from this discussion and vote. Mr. Haight made a motion to approve the change order as presented. Mr. Fleming seconded the motion. All in favor, no further discussion, motion carries.
- G. Approval for Increased cost of Panhandle Engineering for BH Field House Project (Adams & Elmore)- The increased costs are due to the geothermal relocation. Mr. Haight made a motion to approve the increased cost for the BH Field House project. Mrs. Ennis seconded the motion. All in favor, no further discussion, motion carries.
- H. Approval for Bid out BH Field House Project (Bolinger & Elmore) – Mrs. Wilson made a motion to approve the bid out of the BH Field House Project. Mrs. Haney seconded the motion. All in favor, no further discussion, motion carries.
- I. Approval for Loan to Baseball Boosters for fence (Adams) – Mr. McFatter recused himself from this discussion and vote. Mrs. Adams explained that she and Mr. Bolinger met with the Baseball Boosters officers and coach and worked out terms for a loan so that the vendor who has been owed money for the construction of the fence since last summer can be paid. The terms of the loan will be for 5 years with a payment of \$4,674.17 each year and flexibility so that if fundraising efforts yield lower than expected results then there would be a option to change the terms. Mr. Haight made a motion to approve the loan with the terms as stated by the CFO. Mrs. Wilson inquired as to what specific dates the payments would be made. Mrs. Adams explained that Mr. Burke would write a specific contract for that. Mr. Thompson seconded the motion. All in favor, no further discussion, motion carries.
- J. Approval for 2019-2020 Budget Amendment (Adams) – Mrs. Ennis made a motion to approve the budget amendment as presented. Mr. Thompson seconded the motion. All in favor, no further discussion, motion carries.
- K. Approval for Reclassification for Guidance Clerk position (Bolinger) – Mr. Bolinger explained the need for reclassification of this into a part time position of approximately 28 hrs per week to be able to over the MTSS program and accreditation. Mr. Thompson made a motion to approve the reclassification. Mr. McFatter seconded the motion. All in favor, no further discussion, motion carries.
- L. Approval for Non-Instructional Evaluation System (Bolinger/Eidson) – Mr. Haight made a motion to approve the evaluation system as presented. Mrs. Wilson seconded the motion. All in favor, no further discussion, motion carries.
- M. Approval of Resolution – This resolution is in recognition of Mrs. Haney’s great contribution to this organization and this Board. The media center at the Bay Haven Campus will be named the “Elizabeth Scott Haney Learning Commons” in her honor.

Mr. Thompson made a motion to approve the resolution. Mr. Haight seconded the motion. All in favor, no further discussion, motion carries.

- N. Board Elections – Each board candidate spoke prior to the action items introducing themselves. All board members were sent a link to a Google Form to cast their votes with the results going directly to Mr. Burke and Ms. Maddox. Mrs. Jennifer McCabe was elected for the seat vacated by Mrs. Haney. All other incumbents were re-elected to their respective seats. Dr. Hatcher opened the floor for nominations for President. Mr. Fleming nominated Dr. Hatcher, who withdrew his name from nomination. Dr. Hatcher nominated Mr. Thompson, who withdrew his name from nomination. Mr. Thompson nominated Mr. McFatter. Mr. Thompson made a motion that Mr. McFatter be named President. Mr. Fleming seconded the motion. All in favor, no further discussion, motion carries. Dr. Hatcher opened the floor for nominations for Vice-President. Mrs. Haney nominated Mr. Thompson, who withdrew his name from nomination. Mr. McFatter nominated Mrs. Ennis. Mr. Thompson made a motion that Mrs. Ennis be named Vice-President. Mrs. Wilson seconded the motion. All in favor, no further discussion, motion carries. Dr. Hatcher opened the floor for nominations for Secretary/Treasurer. Mr. Haight nominated Mrs. McCabe. Mr. Fleming made a motion that Mrs. McCabe be named Secretary/Treasurer. Mr. Haight seconded the motion. All in favor, no further discussion, motion carries.

VII. Information Items

- A. NBH Athletics Program Conversion to Combination School Status
- B. Pre-K – 8 Summer Program

VIII. Announcements

- A. The next agenda meeting will be Thursday, May 28th at 3:30 p.m. Please get any items for discussion to Mr. McFatter or Ms. Maddox by that time.
- B. The next Board meeting will be held Thursday, June 4th at 4:00 p.m. and will be held virtually.

IX. Public Comments

- X. Board Comments** – Every Board member conveyed their great appreciation, respect and admiration for Mrs. Haney and her contribution to the organization and this Board as did several members of the public. A special board meeting was set for Wednesday, May 20th at noon for the purpose of choosing a contractor for the sod replacement.

XI. Adjournment – 6:48 p.m.