

The following pages contain instructions for completing the online Transportation Application for Bay Haven and North Bay Haven students. Go to www.bayhaven.org , click on “Transportation” and click on the link to apply.

Please keep the following in mind:

- A student’s residence as identified in FOCUS determines their eligibility.
- The requesting legal parent shall complete and submit the online transportation request through their Smartchoice account.
- The Transportation staff shall enter the FOCUS address in Google Maps and determine the total distance from the school of attendance. If the student resides between 2 and 10 miles of the school, according to our calculations, and the residence is not north of the Bailey Bridge or west of the Hathaway Bridge, then they will be eligible for transportation.
- Please note that **if you have more than one child, and they attend separate schools, one may qualify and the other may not.**
- We are not allowed to go outside our contract and make exceptions.
- We hope all who desire to use the transportation system are eligible; however, we have a limited bus fleet and your child may be on a waiting list for transportation.
- **If you have custodial situations where the student resides with one parent one week and one another, we do not have the resources to accommodate alternating week requests, unless the two addresses are on the same bus route. We cannot hold seats on two separate buses for this. The request would have to be submitted for the official residence in Focus.**
- If you have questions or issues, please email haventransportation@bayhaven.org for assistance.

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Parent Login

If you have already created an account please login to your account to continue:

Email or Phone:

Password:

Login [Forgot your password?](#)

OR

Login with Google Login with Facebook

If you do NOT have an account please create an account using the form below:

*Guardian First Name:

*Guardian Last Name:

Phone Number:

Guardian Email:

Confirm Email:

*Password:

*Confirm Password:

Login to your parent account in Smartchoice – **DO NOT CREATE A NEW ACCOUNT**
If you have problems with logging in, email haventransportation@bayhaven.org

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Welcome back, PARENT NAME

School Year: 2018-2019

Your children are listed below. Click the button to manage Bay Haven Charter Academy, Inc. applications and forms for each child.

Students linked to your parent account:

 Susie q

Have another student not listed above?
Start a new application for another student

Your student's name – if there is more than one student, there will be multiple boxes here with the one you are currently working on in dark blue and the others faded. IF YOU DO NOT SEE YOUR STUDENT'S NAME – **DO NOT "START A NEW APPLICATION FOR ANOTHER STUDENT"** – contact haventransportation@bayhaven.org

Susie's Bay Haven Charter Academy Application Susie's North Bay

Susie has not started any applications.

Start New Application

At login, the student name(s) will show up in a blue box (see above). If one or more of your student(s) are not listed, **DO NOT "START A NEW APPLICATION FOR ANOTHER STUDENT"** – email haventransportation@bayhaven.org to have your student linked to your account.

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Welcome back, PARENT NAME

School Year: 2018-2019

Your children are listed below. Click the button to manage Bay Haven Charter Academy, Inc. applications and forms for each child.

Students linked to your parent account:



Have another student not listed above?

[Start a new application for another student](#)

Susie's Bay Haven Charter Academy Application

Susie's North Bay Haven Charter Academy Application

Susie's Transportation

Susie has not started any applications.

Start New Application

Click on the "Transportation" tab and click "Start new application"



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Transportation Form

School Bus Rider Registration for 2018-19

Please complete one form for each student. **Transportation is available only from and/or to the neighborhood stop closest to your address.** You may not utilize BHCA, Inc. transportation to pick up or drop off near your place of employment or near another location other than the home address in FOCUS. To be eligible for transportation, the following must apply:

- 1 - Your official home address, as reflected in FOCUS, is between 2 and 10 miles from the school the student attends and the address is **not** north of the Bailey Bridge in Lynn Haven or west of the Hathaway Bridge in Panama City.
- 2 - A valid application is completed and submitted online at this site.
- 3 - All registration forms for enrollment have been received by the school.

Student Information

bayhavencharter.smartchoiceschools.com/inbox



This is the transportation application.

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Student Information

1.1	*First Name:	<input type="text"/>
1.2	Middle Name:	<input type="text"/>
1.3	*Last Name:	<input type="text"/>
1.4	*School Attending:	Choose One <input type="text"/>
1.5	*Grade:	Choose One <input type="text"/>
1.6	*Are you a current rider?:	<input type="radio"/> Yes <input type="radio"/> No

Primary Residence

1.7	*Address:	<input type="text"/>
1.8	Apt/Bldg:	<input type="text"/>
1.9	*City:	Choose One <input type="text"/>
1.10	*State:	Florida <input type="text"/>
1.11	*Zip:	<input type="text"/>

Transportation Conditions

- 1.12 Student's primary address must be within 2-10 miles from the school he/she attends.
If your address is NOT correct in FOCUS, proof of residence must be provided by bringing in two (2) of the following to

Complete each line. If your student was an active bus rider **at the end of the school year**, then answer the question, “Are you a current rider?” with “Yes”. Otherwise, answer “No”. The address that you enter on this form will be checked with your official residence address in Focus. If you have moved, you must provide 2 proofs of residence to your school BEFORE this application is entered, otherwise the application will be withdrawn and a new one must be submitted.



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Transportation Conditions

1.12 Student's primary address must be within 2-10 miles from the school he/she attends.

If your address is NOT correct in FOCUS, proof of residence must be provided by bringing in two (2) of the following to the student's school: a utility bill with the service address listed, phone or cable bill with the service address listed, a lease or mortgage document.

By signing this form, you are confirming that you are requesting the specified bus service for your listed student, that you have read the rules governing student conduct on the school bus, that you have gone over the rules with your student and that you and your student understand that riding the bus is a privilege.

If your student will participate in after school sports, band or other activity, you must notify Transportation at haventransportation@bayhaven.org

Failure to do so will result in your student being dropped from the bus roster for not riding and you will have to enter a new application which will be at the bottom of the waiting list.

1.13 *Parent/Guardian Signature:

Date: 06/06/2018

1.14 *Phone Number in case of questions:

1.15 Guardian Email:

Continue »

Cancel

Save and Exit



Please read all information CAREFULLY. Click "Continue" at the bottom to go to the next step.

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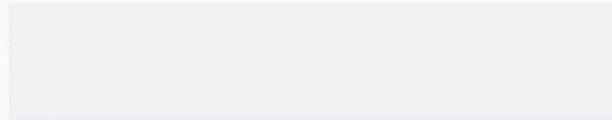
[Requirements & Policies](#)

Transportation Needs

Please select below if you will need transportation for:

- Morning ONLY
- Afternoon ONLY
- Both

Shuttle service between campuses is no longer available (as in the district).



- AM Transportation
- PM Transportation

Continue »



Please mark your transportation needs. If you need AM only, check only the AM box. If you need PM only, check only the PM box. If you need transportation both morning and afternoon, check both boxes. Click "Continue" to go to the next step.

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Siblings

3.1 Does the applicant have a brother/sister currently attending this school?

Yes No

Continue »

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Save and Exit



Complete this information **if** your student has other siblings (brothers or sisters) at **ANY** Haven school. If not, click “No” and “Continue”. If so, click “Yes” and complete the information requested (see next page).

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Requirements & Policies

Siblings

3.1 Does the applicant have a brother/sister currently attending this school?

Yes No

3.2 Siblings **CURRENTLY ATTENDING** Bay Haven Charter Academy, Inc.:

First Name:	Last Name:	Birth Date:	Current School:	Current Grade:	Next Year Grade:
<input type="text"/>	<input type="text"/>	<input type="text"/>	Choose One	<input type="text"/>	<input type="text"/>

Add Another Sibling

Continue »



If there is a sibling (brother or sister), please enter the information here. Click "Continue" to go to the next step.

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Send My Application »

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I Want to Finish Later

Review & Send

Confirmation of information to be submitted

Please review the information below. If changes need to be made, please return to the necessary page to make your adjustments.

After review and completion of any changes, you must click below to submit your application. APPLICATIONS ARE NOT SUBMITTED WITHOUT CLICKING THE BUTTON BELOW.

Transportation Form

Edit

School Bus Rider Registration for 2018-19

Please complete one form for each student. **Transportation is available only from and/or to the neighborhood stop closest to your address.** You may not utilize BHCA, Inc. transportation to pick up or drop off near your place of employment or near another location other than the home address in FOCUS. To be eligible for transportation, the following must apply:

- 1 - Your official home address, as reflected in FOCUS, is between 2 and 10 miles from the school the student attends and the address is **not** north of the Bailey Bridge in Lynn Haven or west of the Hathaway Bridge in Panama City.
- 2 - A valid application is completed and submitted online at this site.
- 3 - All registration forms for enrollment have been received by the school.

Review all information on your application for correctness. If something needs to be changed, click “Edit” beside of that section and correct the information. If the information is correct, click “Send My Application” at the top or bottom of the page. **Applications are not submitted until the “Send My Application” button is clicked.**

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Requirements & Policies

Complete

Thank you, **Susie Que**, for your interest in the ! We have received your application for **Susie Que** for .

If you need to return at a later date to print out a new copy of the signature page, recommendations forms, or view your confirmation page, you may log in at any time.

We recommend that you print this page for your records.

Transportation Form

School Bus Rider Registration for 2018-19

Please complete one form for each student. **Transportation is available only from and/or to the neighborhood stop closest to your address.** You may not utilize BHCA, Inc. transportation to pick up or drop off near your place of employment or near another location other than the home address in FOCUS. To be eligible for transportation, the following must apply:

- 1 - Your official home address, as reflected in FOCUS, is between 2 and 10 miles from the school the student attends and the address is **not** north of the Bailey Bridge in Lynn Haven or west of the Hathaway Bridge in Panama City.

Once “Send My Application” is clicked, this screen appears and you have completed your transportation application for this student. If you have other students, repeat this process by clicking “Dashboard” at the top, clicking the blue box with that student’s name, clicking the “transportation” tab and beginning a transportation application for that student. (slide #3)